

## MUNICIPAL YEAR 2018/2019 REPORT NO. 65

### MEETING TITLE AND DATE:

Cabinet, 12<sup>th</sup> September 2018  
Council, 20<sup>th</sup> September 2018

### REPORT OF:

Chief Executive

Contact officer and telephone number:  
Claire Johnson, Head of Governance &  
Scrutiny Tel: 020 8379 4239  
E-mail: Claire.johnson@enfield.gov.uk

**Agenda - Part: 1**

**Item: 11**

**Subject: Scrutiny Work Programme  
2018/19**

**Wards: None specific**

**Cabinet Member consulted:**

## 1. EXECUTIVE SUMMARY

- 1.1 This report and Appendix 1 & 2 sets out the Scrutiny work programme and workstreams for 2018/19 for the Council's Overview & Scrutiny Committee (OSC), Health and Crime Standing Panel.
- 1.2 The Council's Constitution requires that the work programme proposed by OSC is adopted by Council on the recommendation of the Overview & Scrutiny Committee, following consultation with the Cabinet and the Executive Management Team (EMT).

## 2. RECOMMENDATIONS

- 2.1 Council is asked to approve the scrutiny work programme and workstreams for 2018/19.

## 3. BACKGROUND

- 3.1 The Overview and Scrutiny Committee sets its own work programme for the year, taking into consideration wider consultation with Cabinet, EMT, and stakeholders.
- 3.2 OSC consists of one overarching Overview & Scrutiny Committee, 2 Standing Panels on Health and Crime, with an OSC Chair and 6 other members, 5 majority and 2 opposition. Each member of the committee will lead on a workstream or Standing Panel, therefore there will be up to 4 workstreams operating at any one time, with the option of an additional workstream if the Chair decides to lead on an area.

- 3.3 Workstreams, being task and finish groups, vary in their duration, with some being more condensed than others. Therefore, to enable a wider span of effective coverage in each municipal year, subject to support resource capacity, OSC has an ongoing 'waiting list' of pre-agreed additional topics or themes ready to replace workstreams once they have been fully concluded. This provides continuity and ensures that a forward plan is in place from the start of and for the whole of the forthcoming year.

#### 4.0 **Overview & Scrutiny Committee**

- 4.1 OSC met on the 12 July 2018 and agreed the work programme and workstreams for 2018/19. The OSC work programme and the Crime and Health Panels work programmes are shown in Appendix 1. The agreed workstreams are shown as Appendix 2.

- 4.2 Membership of the workstreams will be agreed with the OSC leads and party whips, allocating non-executive councillors to the workstreams who have expressed an interest in undertaking scrutiny in those areas. Membership of the workstreams is cross party and will reflect political proportionality. However membership numbers can be flexible on the workstreams, and once the work stream has finished, the membership is disbanded.

#### 5.0 **Engagement**

- 5.1 The Scrutiny work programme will be an item for information for the Health & Wellbeing board and the Safer and Stronger Communities Board. In addition, the work programmes will be sent to key stakeholders such as Health, the Police, CCG, and EVA.

- 5.2 Council, is asked to note that before beginning its work, each workstream will agree a scope for the review including:

- Terms of reference
- Desired outcomes
- Key stakeholders
- Training/information required for members to prepare for the review
- Timescale for the review
- Co-optees

### 6. **ALTERNATIVE OPTIONS CONSIDERED**

No other options have been considered as the Overview & Scrutiny Committee is required, under the Council's Constitution, to present an annual scrutiny work programme to Council for adoption.

### 7. **REASONS FOR RECOMMENDATIONS**

To comply with the requirements of the Council's Constitution, the work programme has to be formally adopted by Council. In addition, scrutiny is essential to good governance, and enables the voice and concerns of residents and communities to be heard, and provides positive challenge and accountability.

## **8. COMMENTS FROM EMT**

EMT agreed to note the work programme and that:

- (i) the Customer Experience Strategy is to be included before pre-scrutiny and as a quarterly item
- (ii) Overview And scrutiny should be more involved in budget items; and
- (iii) Housing Repairs and Maintenance to be included as pre scrutiny.

## **9. COMMENTS FROM CABINET**

TBC

## **10. COMMENTS OF THE EXECUTIVE DIRECTOR OF RESOURCES AND OTHER DEPARTMENTS**

### **10.1 Financial Implications**

Any cost implications of undertaking the Scrutiny workstreams must be contained within budgeted resources.

### **10.2 Legal Implications**

The recommendations within this report for adoption of the annual Scrutiny Workstream Programme are lawful and will help support the Council in meeting its statutory obligations for effective overview and scrutiny.

The Council has statutory duties within an existing legal framework to make arrangements for the scrutiny of its decisions and service delivery, including the areas of crime and health, which are covered within these recommendations.

The setting of the annual scrutiny work programme is a matter for the Council, following consultation with EMT, members and key stakeholders within an agreed protocol. These requirements are set out in the Council's Constitution.

### **10.3 Key Risks**

There are no key risks associated with this report. Any risks relating to individual scrutiny workstreams will be identified and assessed through the scoping process.

## **11. IMPACT ON COUNCIL PRIORITIES**

### **11.1 Fairness for All**

OSC will monitor the scrutiny work programme to ensure that it addresses issues affecting a wide range of Enfield residents and that services provided are fair and equitable.

### **11.2 Growth & Sustainability**

As part of the approach towards scrutiny, reviews will consider issues relating to sustainability.

### **11.3 Strong Communities**

OSC will ensure that the work programme continues to include active participation from residents and that reviews contribute to building strong communities.

## **12. EQUALITIES IMPACT IMPLICATIONS**

Equalities impact assessments relating to individual scrutiny workstreams and their recommendations will be assessed through the scrutiny process.

## **13. PERFORMANCE MANAGEMENT IMPLICATIONS**

OSC will monitor the work programme and ensure that review recommendations are acted on and implemented by departments.

## **14. PUBLIC HEALTH IMPLICATIONS**

There are no direct public health implications of this report, but rather what happens as a result of scrutiny.

**Appendix 1**  
**OVERVIEW & SCRUTINY WORK PROGRAMME 2018/19**

WORK	12 June (Planning)	12 July	26 <sup>th</sup> July	5 Sept	11 Oct	7 Nov	15 Jan	12 Feb	03 April
Date papers to be with Scrutiny Team		3 <sup>rd</sup> July	17 <sup>th</sup> July	24 <sup>th</sup> August	3 <sup>RD</sup> October	29 October	4 January	1 February	25 March
<b>Specific Topics:</b>									
Leader/ Cabinet Member			Leader-discussion item	Cabinet Member for Environment-Discussion item					
Meridian Water								Report	
Pre Decision scrutiny									
Genotin Road Carpark	Report								
Safeguarding Adults Strategy consultation 2018-23		Report							
Homelessness Strategy						Report			
Customer Experience Strategy				Report					
Budget						Report			
Housing Repairs and Maintenance									

WORK	12 June (Planning)	12 July	26 <sup>th</sup> July	5 Sept	11 Oct	7 Nov	15 Jan	12 Feb	03 April
Commercial Strategy					Report				
<b>Standing Items</b>									
Children's and Young People's Issues				Monitoring Items: Fostering & Adoption/IRO/ LADO/ Annual LSCB report		Children's Social Care Self - evaluation		Local Offer for Leaving Care	Regional Adoption agency Annual Complaints Report for Children's Social Care & Adult Social Care
<b>Monitoring/Updates</b>									
Scrutiny Involvement in Budget Consultation 18/19							Budget Meeting		
Safeguarding Annual Report - Adults Services						Report			
Speech & Language Therapy								Update on the scrutiny workstream recommendations	
Housing Repairs						Update on Scrutiny Workstream recommendations and current performance			
Human Trafficking									Update on Scrutiny Workstream recommendations

WORK	12 June (Planning)	12 July	26 <sup>th</sup> July	5 Sept	11 Oct	7 Nov	15 Jan	12 Feb	03 April
Annual Corporate Complaints Report									Report
Customer Experience								Report	
<b>Work Programme</b>									
Setting the Overview & Scrutiny Annual Work Programme 2018/19	Agree Work Programme and discuss workstreams	Finalise workstreams							
Selection of New Workstreams for 2018/19	Discuss new Workstreams	Finalise new workstreams							

Note: Provisional call-in dates: - 8th November, 6<sup>th</sup> and 20<sup>th</sup> December, 7<sup>th</sup> February, 12<sup>th</sup> and 26<sup>th</sup> March, 11<sup>th</sup> April. These dates may also be used for pre-decision scrutiny as necessary. \*11<sup>th</sup> October was originally a provisional call-in date but will now be used for business meeting. Any call-ins received will take precedence at this meeting.

Please note that the above programme may be subject to change during the course of the year

## CRIME SCRUTINY WORK PROGRAMME 2018/19

WORK	Thursday 5 July (Work Planning)	Thursday 27 September	Thursday, 10 Jan	Thursday, 28 Mar
Deadline for sending papers to Scrutiny Team	N/A	18 <sup>th</sup> September	29 <sup>th</sup> December	18 March
Panel Work Programme 2018/19 – To consider the Panel work programme	Agree work programme			
<b>Standing Items</b>				
<b>SSCB Partnership Plan &amp; Strategic Priorities</b> – To review the development of the Plan and strategic priorities for 2018 – 19.		Verbal update		Progress Update –
<b>SSCB Performance Management</b> – provide a monitoring overview on performance of SSCB		Monitoring Update	Monitoring Update	Monitoring Update
Update on Police numbers		Update	Update	Update
<b>Briefings, Monitoring &amp; Updates:</b>				
Serious Youth Violence Action Plan			Report	
Basic Command Unit (Local Policing Model)				Report
Update on the extra summer youth diversionary activities		Report		
Drug dealing			Report	
Prostitution including brothels				Report
Burglary		Report		



## HEALTH SCRUTINY WORK PROGRAMME 2018/19

Work Programme	Tuesday 17th July 2018 (planning session)	Wednesday 10th October 2018	Thursday 17 <sup>th</sup> January 2019	Thursday 14 <sup>th</sup> March 2019
<b>Deadline for sending papers to Scrutiny Team</b>	<b>n/a</b>	<b>28<sup>th</sup> September</b>	<b>8<sup>th</sup> January</b>	<b>4th March</b>
<b>Annual Items</b>				
Agree Annual Work Programme 2018/19	Agree			
NHS Trust Quality Accounts B&CF(RF), NMUH, BEHMHT, ( in liaison with NCL JHOSC)				If available
<b>Monitoring Items</b>				
<b>Theme</b> : Inspections and Reviews  Care Quality Commission  Follow up on Serious Case Reviews		Reports		
<b>Theme</b> : Interventions in Children's Health  Obesity in Children  Dental Care for Children			Reports	
<b>Theme</b> : Pressures on A&E  North Middlesex Hospital  Accessing Primary Care – GPs and Pharmacies				Reports

## Appendix 2

### Workstreams agreed for 2018/19

- **1 Transition of Children Leaving Care**
  - Lead Member: Susan Erbil. Membership: Sinan Boztas, Katherine Chibah, Elaine Hayward, Bernadette Lappage, Glynis Vince, Hass Yusuf. Support Officer: Susan O'Connell
- **2 Empty shops**
  - Lead Member: Tolga Aramaz. Membership: tbc. Support Officer: Penelope Williams
- **3 Parks & Green Spaces**
  - Lead Member: Gina Needs. Membership: Ian Barnes, Chris Bond, Rick Jewell, Hass Yusuf, Lindsay Rawlings, Jim Steven. Support Officer: Andy Ellis